

SALARY BOARD MINUTES
October 12, 2021

Those present at the public meeting of the Venango County Commissioners held in Room 100 of the Courthouse Annex:

Commissioner Samuel Breene
Commissioner Michael Dulaney
Commissioner Albert Abramovic
Sabrina Backer, Chief Clerk
Misty Anderson, Administrative Assistant
Richard Winkler, Solicitor
Deb Sharpe, Treasurer

Jeannie Ritchey, 1st Deputy
Diona Brick, Fiscal
Justin Wolfe, Human Resources
Marie Plumer, Human Services
Jason Ruggiero, Planning
Kara O'Neil, The Derrick
Pastor Sam Wagler Christ United Methodist Church, Franklin
Kiwanis Members

The Election Board meeting was convened and adjourned prior to the start of the Retirement Board meeting. The Retirement Board meeting was convened and adjourned prior to the start of the Salary Board Meeting. The Salary Board Meeting was convened and adjourned prior to the start of the Commissioner Board Meeting.

CALL TO ORDER:

Commissioner Breene called the Salary Board meeting to order at 4:37 p.m.

APPROVAL OF THE MINUTES FROM THE SEPTEMBER 14, 2021 MEETING:

Commissioner Abramovic made a motion to approve the minutes from the September 14, 2021 meeting, seconded by Commissioner Dulaney, aye all.

PUBLIC COMMENT:

There was no public comment offered on the agenda as presented.

SALARY BOARD ITEMS FOR CONSIDERATION:

Justin Wolfe presented the Salary Board agenda for approval:

DEPARTMENT #210 DOMESTIC RELATIONS

CREATE

Enforcement Officer II / Alternate Conference Officer
Full-Time
Non-Exempt Hourly Pay Grade 6
Effective: 09/13/21

ABOLISH

Enforcement Officer II
Full-Time
Non-Exempt Hourly Pay Grade 5
Effective: 09/13/21

DEPARTMENT #305 PRISON

CREATE

Administrative Assistant II
Full-Time
Non-Exempt Hourly Pay Grade 5
Effective 09/19/21

ABOLISH

Administrative Assistant I
Full-Time
Non-Exempt Hourly Pay Grade 3
Effective 09/19/21

ABOLISH

Chief Deputy Warden
Full-Time
Non-Exempt Hourly Pay Grade 9
Effective 09/19/21

DEPARTMENT #325 911 CENTER

CREATE

Telecommunicator I (3 positions)
Full-Time
Non-Exempt Hourly Pay Grade 3
Effective 09/19/21

ABOLISH

Telecommunicator I (3 positions)
Part-Time
Non-Exempt Hourly Pay Grade 3
Effective 09/19/21

DEPARTMENT #520 CHILDREN & YOUTH

CREATE

Service Coordination Intern
Temporary Full-Time
Non-Exempt Hourly Pay Grade 1
Effective: 10/04/21
Note: Temporary position to last through 01/04/2022.

DEPARTMENT #530 PIC UNIT

CREATE

Senior Service Coordination Supervisor
Full-Time
Non-Exempt Hourly Pay Grade 10
Effective 08/15/21

ABOLISH

Service Coordination Supervisor
Full-Time
Non-Exempt Hourly Pay Grade 9
Effective 08/15/21

DEPARTMENT #540 MH/DS

CREATE

Service Coordination Intern
Temporary Part-Time
Non-Exempt Hourly Pay Grade 1
Effective 09/27/21
Note: Temporary position to last through 05/06/22.

CREATE

Service Information Officer/Quality Assurance
Full-Time
Non-Exempt Hourly Pay Grade 6
Effective 10/01/21

ABOLISH

System of Care & Service Information Officer
Full-Time
Non-Exempt Hourly Pay Grade 9
Effective 10/01/21

- Commissioner Abramovic made a motion to approve the above Salary Board Agenda items, seconded by Commissioner Dulaney, aye all.

OTHER BUSINESS:

There was no other business to be conducted.

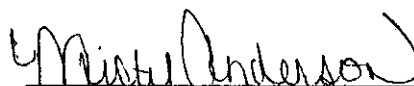
PUBLIC COMMENT:

There was no public comment offered.

ADJOURNMENT:

The meeting was adjourned at 4:40 p.m. upon a motion by Treasurer Deb Sharpe and a seconded by Commissioner Dulaney, aye all.

Respectfully submitted,



Misty Anderson, Administrative Assistant